



MARIN HEALTHCARE DISTRICT
100B Drakes Landing Road, Suite 250
Greenbrae, CA 94904

REGULAR MEETING MINUTES and SPECIAL STUDY SESSION

Tuesday, December 9, 2014

Marin General Hospital, Conference Center

1. Roll Call

BOARD MEMBERS PRESENT: Chair Larry Bedard, MD; Vice Chair Ann Sparkman; Secretary Harris Simmonds, MD; Director Jennifer Rienks, Director Jennifer Hershon

ALSO PRESENT: Lee Domanico, Chief Executive Officer; Colin Coffey, District Counsel; Renee' Toriumi, EA to the CEO

2. Approval of Agenda

Director Simmonds moved to approve the agenda as presented. Director Sparkman seconded. Vote: all ayes.

3. Approval of Consent Agenda

a. Minutes of the Regular Meeting of November 11, 2014

Director Simmonds moved to approve the minutes (following Tab 1) as presented. Vice Chair Sparkman seconded. Vote: all ayes.

4. General Public Comment

No public comments.

5. Safety Update

CEO Domanico reported last year's focus on improving patient safety record has improved scores by 300% based on YTD averages. He added that all meetings held at the hospital start with a safety discussion and update. Executives and managers are rounding daily to reinforce the behavior required to provide safe communications and care for all patients. Charge nurses and department directors meet each day at 8:45 am to review the previous 24-hour safety issues and any risks observed or risks prevented.

Public comment - Barb Ryan, CNA Representative stated that she plans to submit a monthly objection form to the board members concerning staffing issues.

6. Oath of Office for Newly Elected Board Members, Dr. Larry Bedard, Jennifer Hershon, Jennifer Rienks

District Counsel Colin Coffey provided the Oath of Office for the three (3) new board members, Dr. Larry Bedard, Jennifer Rienks and Jennifer Hershon. Each member verbally recited their Oath and was asked to sign the original form. Ms. Toriumi will process the fully executed Oath with the County of Marin.



7. Election of District Board Officers for 2014

Chair Bedard asked for nominations for the position of Chair for 2015. Director Rienks nominated Director Simmonds as the Chair. Director Simmonds accepted the nomination. With no other nominations, Chair Bedard asked for a vote. Vote: all ayes.

Chair Bedard asked for nominations for the position of Vice Chair. Director Rienks nominated Director Sparkman as Vice Chair. Director Sparkman accepted the nomination. With no other nominations, Chair Bedard asked for a vote. Vote: all ayes.

Chair Bedard asked for nomination for the position of Secretary. Director Simmonds nominated Director Rienks as Secretary. Director Rienks accepted the nomination. With no other nominations, Chair Bedard asked for a vote. Vote: all ayes.

The new Marin Healthcare District Officers for 2015, by unanimous vote, are as follows:

Chair, Dr. Harris Simmonds

Vice Chair, Ann Sparkman

Secretary, Jennifer Rienks

8. Q3 2014 MGH Performance Metrics & Core Services Report (following Tab 2)

CEO Domanico reviewed the following schedules from the MGH Performance Metrics and Core Services Report :

Schedule 1: HCAHPS

Schedule 2: Finances

Schedule 3: Clinical Quality Reporting Metrics

CEO Domanico reported that MGH had received an “A” rating from the LeapFrog safety results. The Joint Commission listed MGH in the top third of hospitals, achieving > 95% compliance in at least 4 areas (heart attack, stroke, pneumonia, Surgical Care Improvement Project (SCIP).

Schedule 4: Community Benefit Summary

Schedule 5: Nursing Turnover, Vacancies, Net Changes

Schedule 6: Ambulance Diversion

CEO Domanico will report more details on the bad debt trends at the January meeting. He will also review and report the turnover rates for full-time nurses with benefits in January.

Barb Ryan – Discussed concerns with benefitted nurses, use of per diems and needs or fallouts of nurses with benefitted positions.

Steve Lamb of San Anselmo – Inquired about traveler and float staff status.

9. MGH Employee Lease and Midlevel Services Agreement

Simmonds moved to approve and Director Rienks seconded.

CAO Friedenbergh reviewed the information (following Tab 3) and asked board members to approve the terms of the Professional Services Agreement and Employee Lease for midlevel professionals with Marin General Hospital, as presented.



After discussion, the roll was taken and was reflected as follows:

Yes votes by Dr. Bedard, Jennifer Rienks, Dr. Simmonds, Ann Sparkman. Jennifer Hershon abstained from the vote.

10. Public Works Policy

Director Sparkman moved to approve the Policy for Bidding for Public Works Contracts. Director Simmonds seconded the motion. District Counsel Colin Coffey reviewed the intent of the Board of the MHD to provide an equal opportunity to all qualified and responsible parties wishing to participate in the bidding process with respect to the construction process of MGH. This policy (following Tab 4) is consistent with the District's obligations. Vote: all ayes.

11. District 2015 Regular Board Meeting Schedule

CEO Domanico reviewed the draft calendar (following tab 5) which had been included as information only. He stated that several revisions would be made to the committee schedules and updates would be emailed to all board members prior to the next regular meeting. It was noted that the District Board meetings would be held on the second Tuesday of each month. The Hospital Board meetings will be held on the first Tuesday on a quarterly basis.

12. Committee Meeting Reports

a. MHD Finance and Audit Committee (December 16, 2014)

Chair Sparkman stated that there was nothing to report since the meeting had not occurred prior to this date. Public comment – none.

b. MHD Lease and Building Committee (November 19, 2014)

Chair Simmonds stated that the committee acknowledged the passing of Measure R and suggested that the committee participate more actively in upcoming projects relating to the Measure R funds. He suggested we use community members to assist on various committees wherever possible. Public comment – none.

13. Reports

a. District CEO's Report

CEO Domanico provided an update on the hospital replacement project. A Deep Dive Discussion will take place at the February Retreat. Mr. Domanico agreed to provide an update on the handicap access for patient at the January meeting. Mr. Coss reported that weekly meetings are held with the County to address the project requirements and community concerns. Public comment – none.

b. Hospital CEO's Report

He stated that the new Chief Financial Officer, James McManus, will be starting the first of the year. We are close to selecting a Vice President of Nursing Services. Members of the executive team, physicians and board members have participated in the interview process.

Ebola preparation and training continues with mock drills on a regular basis. Quality of care has been excellent with the (look at CEO Report) Marin Specialty Center selected to



receive an award. Dr. Peter Eisenberg is to be congratulated for his center's excellence. CNA negotiations have begun. Public comment – none.

c. Chair's Report

Chair Larry Bedard acknowledged the significant accomplishment of passing Measure R, with 78% of the vote during his term. He extended a welcome to Ms. Jennifer Hershon, who now participates as a member of the District Board. He reported that Dr. Willis is spearheading the safe return of medications at hospital facilities (24/7), which will help reduce the accidental overdose of patients. He reported that pharmacies are now allowed to dispense Narcan, without requiring the needs for a physician prescription. Several students are working together to adopt a policy to address the acceptance of donor transplants who use medicinal marijuana.

CEO Domanico thanked Chair Bedard for his dedication and service to the Board during 2014. Public comment – none.

14. Adjournment of Regular Meeting

Director Simmonds moved to adjourn the regular meeting. Vote: all ayes.

Next Regular Meeting: Tuesday, January 13, 2015 @ 7:00 pm.